

# Big Spring School District

## Newville, Pennsylvania

### DIG Committee Meeting Minutes

#### April 7, 2025



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The Disenrollment Investigation & Grievance Committee met on April 7, 2025, 6:30 pm in the Middle School Auditorium. The meeting was called to order@ 6:35 pm

Present: Julie Boothe - chair, Dr. Guarente, Seth Cornman, Lisa Shade, Kendra Shaffer, members of the public and other board members

Missing: Kathy Livengood, Patricia Johnson

Welcome by Committee chair, Julie Boothe: New student survey is on the agenda for tonight's board meeting. Note that though "1<sup>st</sup>" is noted beside public comment time, we likely will not have time for a second public comment time, and it is not listed on the agenda.

1<sup>st</sup> Public Comment Time: no public comment offered

1. Continued Items of discussion:

A. Approve the committee minutes from 3/31/25

Motion: Mrs. Shaffer

2<sup>nd</sup>: Mrs. Shade

Vote: All in Favor

B. Revised Letter or email and updated Survey language: discussion on remaining needed changes

Further revisions: Discussion led by chair drawing attention to 2 questions answer options in Respect section that did not get edited according to last meetings discussion.

Motion: to Further revise options for response to question " Who was not receiving appropriate respect?" to include: Our Student, Other Students, Students with Special Educational needs, Parents, Teachers, District Office Administration, Building Principal, Assistant Principal, Ancillary staff, Other by Mrs. Shade

2<sup>nd</sup>: Mr. Cornman

Vote: All in Favor

Motion: to Further revise options for response to question “ Who was not giving appropriate respect?” to include same responses to “Who was involved in the Bullying?” question, which includes: Student, Teacher, Staff, Building Principal, Coach, District Office Administration, Other by Mrs. Shade

2<sup>nd</sup>: Mr. Corman

Vote: All in Favor

Motion: to move Revised Survey and letter to board to distribute at 1 month post disenrollment, or when district is notified, whichever is later, including all disenrollments from this school year and disenrollments moving forward By Mr. Cornman

2<sup>nd</sup>: Mrs. Shaffer

Vote: All in Favor

C. Any Old Business?- none offered

2. New Items for Discussion:

A. Post Graduation Survey: Recommendation for administration to begin a post graduation survey to monitor graduate success and find areas for improvement

Motion: Mr. Cornman

2<sup>nd</sup>: Mrs. Shaffer

Vote: All in Favor

B. Staff Survey: Seth and Kendra

Discussion of ideas and section headers so far lead by Mr. Corman. Survey title is “School Performance Snapshot”. Mr. Corman will work with Dr. Guarente to ensure administration’s goals are met with survey questions. Survey will be ready or more detailed review next meeting.

3. Future Items for Consideration:

A. CAOLA Performance and Satisfaction Survey, and cost evaluation

B. Bullying/Discipline Action Plan and tipline/ website recommendation

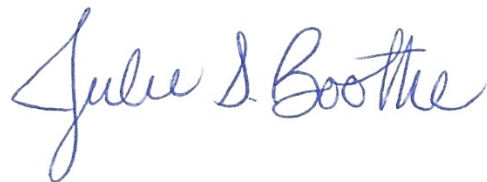
4. New Items / Motions for Discussion?- Chair discussed need to update webpage when Disenrollment survey begins. Current language is targeted to prior survey.

Motion to Adjourn? Motion: Mrs. Shade

2<sup>nd</sup>: Mrs. Shaffer

Vote: All in Favor

Ended @6:55pm

A handwritten signature in blue ink that reads "Julie S. Boothe". The signature is written in a cursive, flowing style.